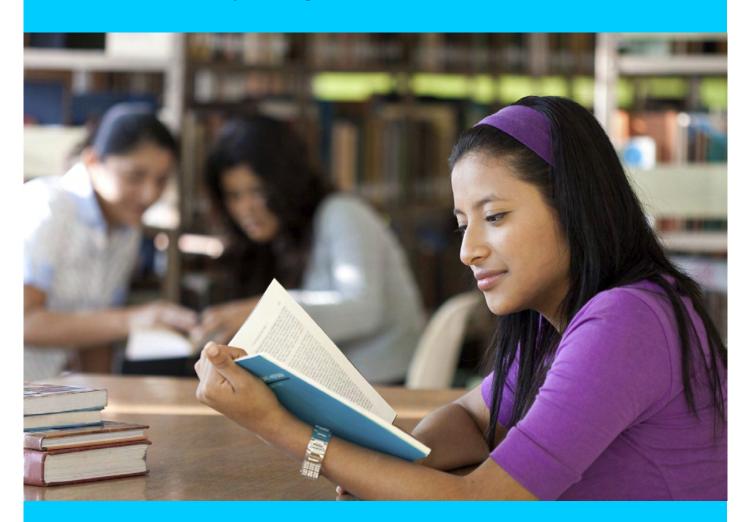
Willen Books Willen



Suppliers Vocational Textbooks & Resources

Company Portfolio 2013





01858 410233



www.willenbooks.co.uk



01858 467141



enquiries@willenbooks.co.uk

Foreword

Welcome to the Willen Books 2013 Company Portfolio.

Within these pages you will find details of the many services we can offer your college, whether it's supplying your students with their textbook requirements via our order form service, attending open days or evenings or trading directly with your college through official purchase orders.

We have also enclosed detailed information on new and forthcoming titles for 2012.

Willen Books was originally set up in 1946 in order to provide a subscription service for trades magazines, particularly those imported from the USA. Since then it has developed into one of the largest specialist mail order businesses in England, supplying the needs of students, colleges of further education and wholesalers with vocational textbooks and resources, both here in the UK and overseas.

Titles from a wide range of publishers are available, ensuring we provide the very latest core texts as well as many other appropriate titles to assist in further learning and development, covering qualifications including VRQ, NVQ, SVQ, BTEC, Diplomas CACHE and ITEC.

We also stock a wide range of tutorial DVD's which have been produced as a learning aid for those undertaking relevant qualifications and also for practising therapists to further enhance their portfolio of work.

Additional vocational subjects are being introduced to our range each year; our current categories covered are:

Anatomy & Physiology Cosmetics & Make-up

Aromatherapy Hair Removal
Beauty Therapy Hairdressing
Business Management Tutorial DVD's

Complementary Therapies Massage

Child Care & Early Years Health & Social Care
Construction Travel & Tourism
Reflexology Sports Therapy

Nail Care/Art Catering & Hospitality

If you have any further questions, or would like to contact us to arrange a meeting to discuss your requirements further please contact the following: -

Chris Ladkin Matthew Warden

Managing Director Manager

Tel: 07885 599299 Tel: 01858 410233 Fax: 01858 467141 Fax: 01858 467141

<u>chris@willenbooks.co.uk</u> <u>matthew@willenbooks.co.uk</u>

Website



Our website www.willenbooks.co.uk enables us to offer our customers a more dynamic shopping experience, and includes detailed information on our Company as well as the many services we offer to colleges.

Shopping on our website is safe and secure, we use SagePay and Paypal for checkout, and also offer the option of sending cheques as a form of payment. Detailed information on all of our books can be found, ensuring that colleges have all the information needed to make informed decisions on their book requirements.

Free shipping is offered as standard to customers* and many of the books we offer are discounted, ensuring



those buying via our website receive great value for money. You can also sign up for our monthly e-newsletter through our site, making sure you're kept up-to-date with the latest titles available, special offers and news about our company. Students attending colleges who use our *College & Home Direct* services can also order their books through our website.

^{*}highlands and offshore orders have shipping charges; contact us for more information

Services we offer

We have many services which can benefit colleges, whether its buying in bulk through official purchase ordering, our order form services or attending college open days.

The following pages detail what we can offer and the benefits you'll receive.

Trade Account

We offer a 30 day account facilities to customers at educational establishments together with very attractive discount structures which are not dependent upon the value of your order. This makes Willen Books a very attractive proposition for all of your textbook and resource requirements whether you are purchasing on behalf of your students, for your library, bookshop or learning resource centre.

For all trade customers we offer free carriage on all orders over £100.00 in value, orders under this value have a carriage charge of £6.95 incurred.

Our knowledgeable staff can help you with any questions you may have on the textbooks we offer, whether its publication dates of new titles, pricing, or details on what a specific title incorporates.

College Open Days

If your college has open days, information evenings or if you want the facility to offer your students the opportunity to purchase textbooks at the college we can help, providing a tailor made service to suit your requirements at a time which is convenient to you.

We can provide a bookshop within one of your classrooms offering a diverse range of pre-determined titles at discounted prices, allowing students to purchase their required textbooks whilst at college,

lecturers can view textbooks which aren't readily available in most bookshops and discuss our various services which may benefit the college, whether its a trade account or our college order form service.

We believe this service provides an excellent opportunity for all involved to view and purchase the very latest titles and resources relevant to their chosen subject areas.



College Order Forms

Our student ordering service has become increasingly popular over the last few years, we believe this is due to the individual service tailored for each account, offering the colleges a unique opportunity to supply course books to their students with confidence and flexibility. If a college tutor is unsure of a particular books content, we can offer titles on a sale or return basis* allowing them to study the books content, to ensure the titles they choose are appropriate for each course.

By giving details of your requirements, we can create specific order forms for you to issue to students upon their induction.

In order to produce the master copies we would need to know the following information:

Course Name
ISBN Number or title and author of textbooks required per course
Home Direct or College Direct service
Cut off date (College Direct only)

Master forms are then created as PDF files and emailed to the college contact.

The main benefits from this service is that we deal with all the payments from the students and that it ensures they receive the correct books. All the college has to do is issue the forms upon enrolment.

Whichever of the above methods you decide to use, the college receives a percentage of the value of total orders received from your students, as a commission on your college account. This allows the college to request books and other resources **free of charge** to the value accrued in your commission account over the student year. Statements will be sent to our college contact advising the amount of commission earned, who can then determine the colleges requirements and place their commission order.

There are two types of forms - Home Direct and College Direct.

College Order Forms - Home Direct

Our most popular service; Students' orders are delivered directly to their nominated delivery address.

The college advises the following information:

Course Name

ISBN Number of each book per course (Title if ISBN number not known)

A commission or 'Z' account is created for the college. This is where your commission from student sales will be allocated.

Willen Limited creates and supplies order forms for each course via email in PDF format, or hard copies via post. With this service we offer postage to the majority of the U.K

The order forms are handed to the students by the college.

The students can order their books in various ways:

Complete the form, include their cheque, postal order or credit/debit card details and post their form directly to Willen Limited.

If paying by card they can fax their order form to 01858 467141

By following the instructions on the form they can order their books through our Home Direct link on our website www.willenbooks.co.uk.

(A more secure option for those opting for credit/debit card payments)

By using your college's unique Rep Code on the order form, **commission** for the college is calculated from each order received via your forms.

Delivery services used are Royal Mail or DPD (Weight dependant).

At the end of each Month we allocate your commission to your 'Z' account.

A statement will be sent from the end of September notifying your department of the commission accrued in the 'Z' account. This money can be used to purchase books and resources effectively '*free of charge*'. All we ask is that the amount is used prior to our end of year, the 31st March; after this date all 'Z' accounts are reset to zero, irrespective of the amount left to spend.

A sample of the Home Direct form can be seen overleaf.

Sample Home Direct Form



Your College Name Here

Your Course Name Here



Please order your textbook(s) using this form

Stock Code:	<u>Title</u>	Author	Price		
05227 Hairdressing	& Barbering The Foundations NVQ2 7e	Green/Palladino	£ 24.29 10% Off RRP		
		FREE POSTAGE			
Payment required with o	order	Total amount due	£ 24.29		
Students Name	Address				
Telephone No					
IMPORTANT - In case of queries					
Email		Postcode			
If paving by card: Card Type visa Cardholders Name (PRINT) Card No: Valid From: Please post this form, to Willen Ltd, Three C	Payable to: WILLEN LIMITED - ensure MasterCard	er - Please Specify Signature Sistro Issue No: Set Harborough, Leice	C No: Last 3 Digits On Signature Strip		
Click on the Home Direct Please read the instruction	n now order your books via our we t link (Located in the blue banner at the t ons on the course product page. You hav process you have the facility of requesting	op of our home page); find e the option of omitting bo	나가 아이들 사람들을 가게 되었다면서 되었다. 그 사람들이 아니를 하는 것을 하는데 없다.		
Although every	Failure to complete all details effort is undertaken to despatch your order promp				
99/ZZCOLL 001 Your Co	ollege Name		Home Direct 2013		
This form is valid	until 31st December 2013 - all orders rece	eived after this date may be	subject to publishers price increases		
	Please detach this bottom p	ortion for your records			
Student Name: College: 999/ZZCOLL Order Sent: / /	001 Your College Name	Course Name: Sent via:	Your Course Name Here □ Post □ Web □ Fax		
Amount Paid.		Method of Payment:	Debit/Credit Card Cheque P/Order		
www.wilenbool * Please ensure yo	ks.co.uk Tel 01858 410233 Fax 0 ou have sufficient funds in your account - a cl If you have any questions with regards t	harge of £5.00 will be incurred	ries@willenbooks.co.uk d if your cheque is returned by our Bank.		

College Order Forms - College Direct

We collate the students' orders as they arrive and deliver in bulk (Free delivery) on a pre-determined date nominated by the college. A summary of this service is detailed below.

The college advises the following information –

Course Name

Books required per course

cut off date (This is the date the students need to have their forms to Willen Limited to enjoy their 'free postage' delivery to the college)

We create and supply order forms via email in PDF format, or hard copies via post.

The order forms are handed to the students by the college.

The students fill in their details and send their forms to Willen Books. If the student nominates delivery to the college, we collate the information on a spreadsheet, however If they require the books earlier, they have the option on the form to pay postage for delivery to their home address.

We also have the facility for students to place their orders via our College Direct link on our website by following instructions on their order form.

Two weeks prior to the cut off date, we process all orders nominated for College Delivery. By using your college's unique Rep Code on the order form, **commission** for the college is calculated from each order received via your forms.

The day after the cut off date, the students' requirements are double checked and packed. A picking note is supplied, which allows the lecturers to check the books and hand the correct titles to the relevant students.

If we receive an order after the cut off date, the order will be sent direct to the students' home address, however postal charges (shown on the form) will apply.

A statement will be sent from the end of September notifying your department of the commission accrued in the 'Z' account. This money can be used to purchase books and resources effectively 'free of charge'. All we ask is that the amount is used prior to our end of year, the 31st March; after this date all 'Z' accounts are reset to zero, irrespective of the amount left to spend.

A sample of the College Direct form can be seen overleaf.

Sample College Direct Form



College Direct Form - From Willen Limited



Your College Name Here

Your Course Name Here

Stock Code:	<u>Title</u>		Author	Price	
05227 Hairdressin	Hairdressing & Barbering The Foundations NVQ2 7e		Green/Palladino		15% Off RRP!!
	12/09/2013 will be despatched on ssued to you by your tutor during		ege carriage free	€ 22.94	College Del 💮 🗸
If order is placed after 12	2/09/2013, or you require immedia	ite home	Car	rier £ 2.50	
delivery is required, please include this postage charge				€ 25.44	Home Del 🔻 🗸
delivery to the college payment shal received after the above date will be Please make sure you have sufficier	postal order with the correct amount payable to to the processed immediately however your books processed and despatched immediately. If you nit funds in your bank account as a charge of £5.1 to despatch your order prompty, it is recommend to despatch your order prompty, it is recommend.	will not be despatched to the have requested home delive 00 will be incurred if your pay	college until the date sho ry, your parcel may require ment is returned to us by o	wn above. Orders request signing for. our Bank.	If you have nominated ing home delivery or
Please enter your details t Willen Limited, Three	pelow and return the completed form Crowns Yard, High Street, lebit card, you can fax your ord	n together with payme Market Harborou	ent to: igh, Leics, LE16	57AF	
Students Name		Address			
Telephone No_ (IMPORTANT - In case of querie	95)				-
Email	Email Postcode				
Or please debit the following Card Type Visa Cardholders Name (PRIN	MasterCard Maestr		se Specify		-3
Card No:	Expiry Date:			stro Issue No:	
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College: 999/ZZCOLL Order Sent: / /	001 Your College Name Here		rse Name: t via:	Post We	THE REAL PROPERTY.
Amount Paid: £		Me	thod of Payment:	Card	Cheque P/Order
	books.co.uk Tel 01858 410233	Fax 01858 467		quiries@willenbooks.	

Notes

New And Forthcoming Titles For 2013



Beauty Therapy Maths & English Functional Skills

Author: Andrew Spencer

ISBN: 9781408072684

Publication Date: 2012

Price: £9.99

Stock Code: 05213

Written by Habia, the Hair and Beauty Industry Authority, this write-in workbook is an invaluable resource to help learners improve their Maths and English skills and prepare for Level 1 and Level 2 Functional Skills exams. The workbook format enables learners to practice and improve their maths and English skills and the real-life questions, exercises and scenarios are all written with a beauty therapy context to help students find essential Maths and English theory understandable, engaging and achievable. This workbook is an invaluable resource to support Maths and English learning in the classroom, at work and for personal study at home.

Contents:

Chapter Title English

Unit 1 Spelling

Unit 2 Alphabetising

Unit 3 Comprehension

Unit 4 Homophones

Unit 5 Writing Letters and Emails

Unit 6 Format, Style and Interpreting Data

Unit 7 Grammar and Punctuation Maths

Unit 8 General mathematics

Unit 9 Basic operations

Unit 10 Decimals

Unit 11 Fractions

Unit 12 Percentages

Unit 13 Measurement conversions

Unit 14 Earning wages

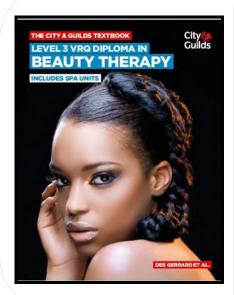
Unit 15 Squaring numbers

Unit 16 Vouchers

Unit 17 Deals

Unit 18 Industry related maths

Unit 19 Practice written exam for the Beauty Therapy industry



City & Guilds Level 3 VRQ Diploma in Beauty Therapy including Spa Units

Author: Gee Gerrard Et Al.

ISBN: 9780851932347

Publication Date: June 2013

Price: £24.99

Stock Code: 05230

This new textbook is the perfect accompaniment to the Level 3 VRQ Diploma in Beauty Therapy. Published by City & Guilds, the largest awarding organisation in the UK, it maps directly to the VRQ criteria. This book will help students with all necessary practical skills, as well as detailing essential knowledge needed for each unit in clear and accessible language. Not only is this textbook an invaluable aid to training, it will act as a handy reference guide for students in their post-qualification careers.

Key Features:

Written by an experienced team of industry professionals

Step by step photo guides to the technical skills

Clear explanation of difficult terms, industry tips and learner activities

Signposts to SmartScreen materials

A 'Test Your Knowledge' section at the end of every unit

A chapter on continuing professional development

Table of Contents:

Foreword.

How to use this textbook.

Continuing Professional Development.

Anatomy and Physiology.

Legislation.

Unit 301: Working with colleagues within the beauty related industries.

Unit 302: Monitor and maintain health and safety practice in the salon.

Unit 303: Client care and communication in beauty related industries.

Unit 304: Promote and sell products and services to clients.

Unit 305/309: Provide body massage and provide massage using pre blended aromatherapy oils.

Unit 306/307: Provide facial electrotherapy treatments and provide body electrotherapy treatments.

Unit 308: Provide electrical epilation.

Unit 311: Provide Indian head massage.

Unit 313: Provide self-tanning.

Unit 317: Apply individual permanent lashes.

Unit 321: Apply micro-dermabrasion techniques.

Unit 322: Apply stone therapy massage.

Unit 325/326: Monitor and maintain spa areas and provide spa treatments.

Test your knowledge answers.

Index.

The Authors

Dee Gerrard is a lecturer at The Manchester College. Before that she spent ten years as a Beauty Therapist while also lecturing in Beauty Therapy at the University of Derby and Stockport College.

Helen Beckmann has been an External Verifier for City & Guilds for over 10 years, and is also a published author. She owns her own beauty and holistic therapies salon, and is passionate about adding new therapies to her skills each year.



Hair Extensions - Additions and Integrations

Author: Dawn Reilly on behalf of Balmain Hair

ISBN: 9781408065549

Publication Date: January 2013

Price: £14.99

Stock Code: 05215

This new, must-have hair extension workbook brings cutting edge creativity and information on the latest hair extension practices to learners and stylists. Written by Balmain, a global leading hair extensions supplier, this book features all the essential application techniques, product information and industry tips to support and inspire learners and professionals.

Endorsed by Habia, this book covers everything from warm and cold techniques to cutting and finishing styles, plus the latest information on hair additions and integrations. Written in a lively, approachable style, this book is ideal for students and those working in the hairdressing industry looking to learn more about hair extensions.

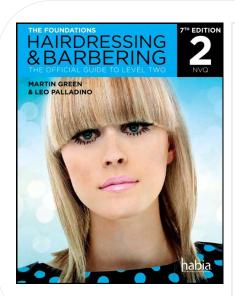
The workbook supports Unit GH23 Provide Creative Hair Extensions Services

Features

Full of creative, cutting edge hair extension designs
Essential information on hot and cold techniques, additions and integrations
Exciting, professional full colour images
Clear step by steps of key hair addision and removal processes
Helpful 8-step marketing plan that can be applied to any salon
Latest product information, industry advice and health & safety guidelines
Style file section dedicated to inspirational looks achieved using hair extensions.

Contents

Introduction – Foreword
History & Source & Supply of Hair Extensions
Extensions, Integrations, Hair Additions – Today's marketplace
Consultation – The key to Success
Practical Application – Cold Techniques
Practical Application – Warm Techniques
Cutting & Finishing Techniques
Styling Techniques
Removal Methods
Rebonding & Refitting
Aftercare Guidelines & Troubleshooting
Pricing Matrix & Marketing Advice
Style File
Placement, planning, head plans & work book
Glossary



Hairdressing & Barbering the Foundations NVQ Level 2, 7e

Author: Martin Green

ISBN: 9781408071106

Publication Date: May 2013

Price: £24.99

Stock Code: 05227

This new seventh edition of the market leading textbook Hairdressing: The Foundations is the official guide to Hairdressing at NVQ Level 2 and, with full endorsement from Industry Authority Habia, provides each and every learner with the exact skills and knowledge they need within their course and chosen career.

This new edition is thoroughly up to date with National Occupational Standards and the textbook can be utilised for all NVQ Level 2 hairdressing courses with all Awarding Bodies.

This essential resource offers a brand new exciting text design and a host of new professionally photographed step-by-steps to help learners achieve success with practical skills.

In addition to this, the textbook offers a dedicated section for industry inspired activities, assignments and projects which provide easily accessible teaching resources, as well as encouragement for independent revision, practice and learning.

This new edition is also available with CourseMate online teaching and learning resource which offers engaging and interactive resources such as integrated eBook, videos, step-by-steps, images, activities and games, all aligned to the content of the textbook for a fully integrated learning experience.

Features

- Mapped to the Level 2 NVQ qualification
- Not aligned to a specific awarding body enabling use for all NVQ Level 2 hairdressing courses
- Retains full endorsement from Habia ensuring current and accurate content
- End of chapter revision and exam practice multiple choice questions enable learners to test t knowledge and understanding
- Available with CourseMate online teaching and learning resource

Table of contents

Introduction

Your Level 2 in hairdressing

Modelling blocks - Your new best friend

Your hairdressing tools & equipment

Working in the hair industry

Client consultation for hair services

Follow health and safety practice in the salon

Shampoo and condition the hair and scalp

Promote products and services to clients in a salon

Cut women's hair

Cut men's hair

Cut facial hair

Colour and lighten hair

Perm and neutralise hair

The Art of Dressing Hair

Styling Men's Hair

Provide scalp massage services

Create an image based on a theme within the hair and beauty sector

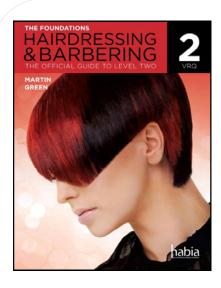
Display stock to promote sales in a salon

Salon reception duties

Plaiting and Twisting Hair

Activities

Appendices



Hairdressing & Barbering the **Foundations VRQ Level 2**

Author: Martin Green

ISBN: 9781408071113

Publication Date: April 2013

Price: £24.99

Stock Code: 05226

This new VRQ edition of the market leading Hairdressing: The Foundations is the official guide to Hairdressing VRQ at Level 2 and, with full endorsement from Industry Authority Habia, provides each and every learner with the exact skills and knowledge they need within their course and chosen career.

This new edition is thoroughly up to date with National occupational standards and as the content is not mapped to a specific awarding body, the textbook can be utilised for all VRQ Level 2 hairdressing courses.

This essential resource offers a brand new exciting text design, a host of new professionally photographed step-by-steps along with contemporary Industry profiles and quotations to create a valuable insight it to the profession learners are aspiring towards. In addition to this, the textbook offers a dedicated section for industry inspired activities, assignments and projects which provide easily accessible teaching resources, as well as encouragement for independent revision, practice and learning. This new edition is also available with CourseMate online teaching and learning resource which offers engaging and interactive resources such as integrated eBook, videos, step-by-steps, images, activities and games, all aligned to the content of the textbook for a fully integrated learning experience.

Features

- Mapped to the Level 2 VRQ qualification
- Not aligned to a specific awarding body enabling use for all VRQ Level 2 hairdressing courses
- Retains full endorsement from Habia ensuring current and accurate content
- End of chapter revision and exam practice multiple choice questions enable learners to test their knowledge & understanding
- Available with CourseMate online teaching and learning resource

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About the Book

About the Website

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Chapter 1 - Your Tools & Equipment box

Chapter 2 – Working in the Hairdressing Industry

Chapter 3 - Reception

Chapter 4 - Promotion Display

Chapter 5 - Health & Safety

Chapter 6 - Consultation

Part 2 - Technical Skills

Chapter 7 - Shampoo & Condition

Chapter 8 - Style & Finish Hair

Chapter 9 - Men's Styling

Chapter 10 - Cutting

Chapter 11 - Cutting Facial Hair

Chapter 12 – Scalp Massage

Chapter 13 - Colouring & Lightening

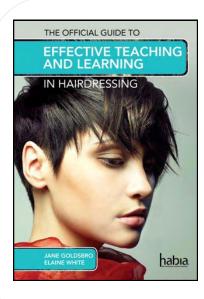
Chapter 14 - Perming

Chapter 15 - Develop Creativity

Answers

Glossary

Index



The Official Guide to Effective Teaching and Learning in Hairdressing

Author: Elaine White, Jane Goldsbro

ISBN: 9781408072660

Publication Date: July 2013

Price: £19.99

Stock Code: 05225

This essential timesaving tool is fully endorsed by Habia and the Beauty Industry Authority and offers Trainee Hairdressers and Fulltime Practitioners advice on ensuring their teaching is interesting, inspiring and motivational for all hairdressing learners.

The title includes suggested templates for schemes of work and lesson plans supporting integration of key industry skills including communication, literacy and personal, learning and thinking skills together with indicators of preparation time for the teaching and learning techniques to help with lesson planning.

End of chapter checklists and to-do lists to support the planning of teaching and learning

Useful links to websites discussing strategies and methods for teaching and learning.



Level 3 VRQ Diploma in Hairdressing

Author: Louise Hockings

ISBN: 9780851932361

Publication Date: April 2013

Price: £24.99

Stock Code: 05229

This new textbook is the perfect accompaniment to the Level 3 VRQ Diploma in Hairdressing. Published by City & Guilds, the largest awarding organisation in the UK, it maps directly to the VRQ criteria. This book will help students with all necessary practical skills, as well as detailing all essential knowledge in clear language. Not only is this textbook an invaluable aid to training, it will act as a handy reference guide for students in their post-qualification careers. Tutors will find it a vital tool for planning lessons and delivering the qualification.

Key features:

Step-by-step photo guides to the technical skills
Includes industry tips throughout
Clear explanation of difficult terms
Individual and group activities to aid learning
Eye-catching design to engage and inspire
A 'Test Your Knowledge' section at the end of every unit

Table of Contents

Foreword.

Introduction.

Legislation.

Unit 302: Carry out and monitor health and safety practice in the salon.

Unit 303: Consultation support for colleagues on hair services.

Unit 304: Cut women's hair to create a variety of looks.

Unit 305: Style and dress hair using a variety of techniques.

Unit 306/410: Colour hair to create a variety of looks/Hair colour correction.

Unit 307: Human resource management within the hair and beauty sector.

Unit 308: Perm hair to create a variety of looks.

Unit 309: Hair extension services.

Unit 310: Make and style a hair addition.

Unit 311: Bridal hair.

Unit 312: Cut men's hair to create a variety of looks.

Unit 313: Cut facial hair to create a variety of looks.

Unit 314: Style and finish African type women's hair using a variety of techniques.

Unit 315: Relaxing services for African type hair.

Unit 316: Creative hairdressing design skills.

Unit 317: Promote and sell products and services to clients.

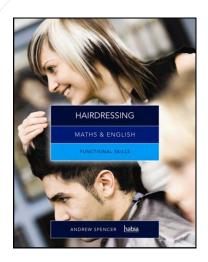
Continuing professional development.

Test your knowledge answer.

Index.

The Author

Louise Hockings-Thompson has worked in the hairdressing industry for 28 years, starting as a school leaver apprentice. She has trained and assessed up-and-coming hairdressers for 14 years, within a college and with training providers. She now works for Heat Academy.



Hairdressing - Maths and English Functional Skills

Author: Andrew Spencer

ISBN: 9781408072677

Publication Date: January 2013

Price: £9.99

Stock Code: 05214

Written by Habia, the Hair and Beauty Industry Authority, this write-in workbook is an invaluable resource to help learners improve their Maths and English skills and prepare for Level 1 and Level 2 Functional Skills exams. The workbook format enables learners to practice and improve their maths and English skills and the real-life questions, exercises and scenarios are all written with a Hairdressing context to help students find essential Maths and English theory understandable, engaging and achievable. This workbook is an invaluable resource to support Maths and English learning in the classroom, at work and for personal study at home.

Helps learners to improve their Maths and English skills and prepare for Level 1 and Level 2 Functional Skills exams. In this title, the format enables learners to practice and improve their maths and English skills and real-life questions, exercises and scenarios are written with a Hairdressing context.

Contents:

Chapter Title English

Unit 1 Spelling

Unit 2 Alphabetising

Unit 3 Comprehension

Unit 4 Homophones

Unit 5 Writing Letters and Emails

Unit 6 Format, Style and Interpreting Data

Unit 7 Grammar and Punctuation Maths

Unit 8 General mathematics

Unit 9 Basic operations

Unit 10 Decimals

Unit 11 Fractions

Unit 12 Percentages

Unit 13 Measurement conversions

Unit 14 Earning wages

Unit 15 Squaring numbers

Unit 16 Vouchers

Unit 17 Deals

Unit 18 Industry related maths

Unit 19 Practice written exam for the Hairdressing industry

Notes